



# Talent Bank Interest Finder

The Missouri PTA Talent Bank is a file of members who are interested in serving Missouri PTA in various ways. As opportunities arise, MOPTA makes appointments to the Board of Managers. Names entered in the Talent Bank are not guaranteed an appointment; however, this listing does afford an opportunity for consideration for appointment. Therefore, members throughout the state with interest in serving are encouraged to complete this form and submit it to MOPTA. Interested members may be asked to submit letters of recommendations.

Missouri PTA bylaws charge the executive committee with appointing all chairmen and members of the regional teams. Prospective members of the State of Board of Managers should support National and Missouri PTA positions and programs. It is helpful to have held an elected office in a council or local unit.

Date: \_\_\_\_\_ Region: \_\_\_\_\_

Last Name	First Name	Middle Initial
Home Address	City	Zip
Phone: Home	Cell	

Email: \_\_\_\_\_

City	School District	Council
PTA Unit Membership: _____		Years Involved in PTA: _____

List PTA offices/positions held at local and council levels

(If you have served in PTA positions in other states, please list those also. Use a separate sheet of paper if more space is needed)

Have you completed the Missouri PTA Leaders Project No \_\_\_\_\_ Yes \_\_\_\_\_ (date) \_\_\_\_\_  
Why are you interested in becoming a member of the BOM?

Check areas of Interest (see back of form for descriptions of positions)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Info. Tech. Chair (Website)      | <input type="checkbox"/> <i>CONTACT EDITOR</i>                 | <input type="checkbox"/> Public Relations Chair    |
| <input type="checkbox"/> Procedures & Bylaws Chair        | <input type="checkbox"/> Scholarship Chair                     | <input type="checkbox"/> Advocacy Chairman         |
| <input type="checkbox"/> State Legislative Chairman       | <input type="checkbox"/> Membership Growth & Retention Chair   | <input type="checkbox"/> Student Involvement Chair |
| <input type="checkbox"/> Student Representative           | <input type="checkbox"/> Diversity Outreach & Engagement Chair | <input type="checkbox"/> Reflections Chair         |
| <input type="checkbox"/> Program and Resource Development | <input type="checkbox"/> Regional Director                     |  |

Return to: office1@mopta.org or Missouri PTA PO Box 30545, Columbia, MO 65205 or fax to (573) 445-4163

**Info. Tech (Web)** - Oversees the web site and makes sure all pages are current and material appropriate. Coordinates trains and encourages the entire board to utilize the website and other technology. Promotes the use of technology services to our units/councils.

**Public Relations Chair** - Develops a plan to publicize Missouri PTA through all media areas, including social media platforms. Develops Press Release templates for use by units and councils for all events.

**CONTACT Editor** - Formulates, edits and, prepares each *CONTACT* issue as scheduled. Assigns topics for articles to board of managers for each issue of *CONTACT*. Solicits outside sources for article submissions.

**Advocacy Chairman** – Promotes and encourages advocacy efforts related to general health, wellness, and safety. Works with outside agencies to connect PTA with education health-related opportunities.

**State Legislative Chairman** - Tracks bills filed in the Missouri General Assembly that relate to PTA's mission, positions and resolutions, sends out Action Alerts, and testifies before the Missouri General Assembly. Collaborates with units and councils to host Kids First Town Hall events. Reaches out to Missouri Legislators informing them of PTA legislative priorities. Assists with legislative training and the development of materials.

**Diversity Outreach & Engagement Chairman** – Promotes family engagement and encourages support between the school, community and family. Develops strategies to reach and engage under-represented populations.

**Membership Growth & Retention Chairman** – Supports the efforts of unit's membership efforts by developing membership goals, implementation idea, and promotions. Reaches out to non-PTA areas by developing a membership growth plan and strategies for recruitment.

**Regional Director** – Proactively interacts with Regional Units and Councils by monthly phone calls, emails, or newsletters. Coordinates the work in the Regions and assists in the organization of new units and councils. Assist with Regional training in areas where there are no Councils and assist Councils with their Schools of Information. Attends Council meetings. Attends Unit meetings as necessary.

**Procedures & Bylaws Chair** -Prepares suggested bylaws for units and councils using the “sample set” from National PTA. Notifies units when their bylaws are due for review. Reviews bylaws or amendments submitted by units and councils in a timely manner.

**Student Representative(s)** – Promotes student involvement in PTAs and PTSAs and provides units with ways to keep students involved in all things PTA. Promotes ways for students to be involved at all levels of an organization. In conjunction with the Student Involvement Chair, develops training appropriate for student delegates to be held at all MO PTA sponsored trainings.

**Reflections Chair** – Promotes the Reflections program at the state level. Serves as a liaison between the local PTA unit and the National PTA Reflections Department. Is responsible for updating the state Reflections information annually, organizing the judging of state Reflections entries and hosting the state Reflections Student Showcase.

**Student Involvement Chair** – Promote student involvement in Missouri PTA Events. Provide ideas for student involvement in PTA's and PTSA's. Maintain a database of topics of current interest to students. Provides information to units wanting to become PTSAs. Develops appropriate training for student delegates at MO PTA sponsored trainings.

**Scholarship Chair** – Promotes and provides information on the scholarship program at the state level. Provides information to Missouri high schools to obtain scholarship applications from students who are planning to attend college to obtain their teaching certification or work as a certificated educator in elementary or secondary public schools. Promotes gifts and donations to the scholarship funds.

**Program & Resource Development Chairman** – Promotes PTA programs among units and councils. Works with outside agencies and communities to provide support for PTA program. Maintains a database of PTA programs.