



## Missouri PTA Outstanding Unit Website Award

MAIL TO: Missouri PTA, PO Box 30545, Columbia, MO 65205

OR EMAIL TO: office1@mopta.org

DEADLINE: Applications must be postmarked or emailed no later than August 31.

Please Print or type:

Name of PTA/PTSA \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Region \_\_\_\_\_ School District \_\_\_\_\_

PTA/PTSA President \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Webmaster's Name \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Website Address \_\_\_\_\_

WEBSITE AWARD CRITERIA for the applicable school year:

- A site must include the PTA/PTSA contact information, calendar, mission, purpose and goals.
- A site must include links to both Missouri and National PTA websites.
- A site must include PTA/PTSA information.
- A site must have current, accurate information.
- A site must use correct grammar and spelling and text is in an easy to read format.
- A site must avoid empty pages.
- A site must be user-friendly and appealing.
- Entering units must be PTA/PTSA units in good standing,

Bylaws approval date: \_\_\_\_\_

Unit Annual Financial Review, fiscal year-end report and required IRS tax form submitted to state office by December 1<sup>st</sup> . \_\_\_\_\_

Officers Form submitted to state office by March 31<sup>st</sup>. \_\_\_\_\_

Membership dues mailed to state office each month. \_\_\_\_\_

A PTA/PTSA website may be part of a school district website, an education-based commercial site offering free web space such as "Myschoolonline," or a parent website.

The winning unit will be notified, and the award presented at the Missouri PTA Convention.