Missouri PTA Annual Convention

Call to Convention

Friday, May 1 to Sunday, May 3, 2020

Hilton St. Louis Frontenac
From the Missouri PTA President

Missouri PTA is excited to extend an invitation to you and all PTA/PTSA members to attend the 104th Annual Missouri PTA State Convention. Join other members from around the state May 1-3, 2020, at the Hilton St. Louis Frontenac. Is your vision clear as to what the next year entails? What are your goals, your challenges, your purpose? Your Board of Managers have been hard at work creating a fantastic event that includes 35+ workshops that will help you Improve Your Vision as a PTA leader. Convention is the perfect opportunity to learn new things, share great ideas and develop relationships that make us a stronger and louder PTA family. No other child advocacy organization does what we do. PTA advocates for all children, not just for the ones within the four walls of our PTA school. We are the only ones with a focus on EveryChild OneVoice. That bigger picture touches and impacts the lives of children we may never see or know. History shows we DID make a difference! What we are doing DOES make a difference! Ladies and gentleman, this is 2020 and we WILL make a difference.

Susan Rupert
Missouri PTA President
2018-2020

Susan’s Key Reminders:

- Convention Registration: **Early Bird Deadline March 26, 2020**
  **Registration Closes April 9, 2020**
  On-site registration is not available.

- Hotel Room Reservations: **Deadline is April 9, 2020**
  See page 15 for details.

- Presidents, make sure your unit/council is represented and benefits from this training opportunity. Please share this information with your board and members. Make copies and distribute at your next meeting. Put it in your newsletter. Make sure your principal and teachers know about this excellent opportunity to learn more about parent involvement and engagement.

- This packet and all the registration materials are also available online at www.mopta.org under the events tab, so put the word out in your PTA community and join us in St. Louis.
Dr. Nettie Collins-Hart was named the National Association of School Superintendent’s 2019 Superintendent of the Year. Since becoming superintendent of the Hazelwood School District in 2016, she has created academic acceleration models in two thematic schools, led the opening of a school-based health center, facilitated the development and implementation of the Hazelwood NOW Strategic Plan, expanded early childhood education opportunities districtwide, balanced the $200M budget for three consecutive years, and successfully advocated for compensation increases across all employee groups. Her current innovative efforts include collaborating with state agencies and local organizations to design and implement equity measures for school districts statewide.

Dr. Collins-Hart was a teacher for nine years. She also has experience as an assistant principal, principal, curriculum director, assistant superintendent, and college professor. For the past 15 years, she has led school district systems in the capacity of superintendent. Prior to serving as superintendent of Hazelwood, she led Proviso Township High School District 209 in Forest Park, Illinois. In the 5,000 student district, student performance increased on the ACT and in reading and math. During the past three years, graduating seniors in Hazelwood have earned more than $70M in scholarships and volunteered over 200,000 community service hours. Hazelwood School District has an annual operating budget of $200M that supports 2,200 staff who serve nearly 18,000 students representative of over 60 countries and nearly 40 languages in North St. Louis County, Missouri. In 2005, she was superintendent of Bertie County Public Schools in Windsor, North Carolina where she served over 3,500 students in pre-kindergarten to 12 grade.

Dr. Collins-Hart has received numerous honors for her leadership and work in the community. She was awarded the Apple Teacher of the Year Award from Iota Phi Lambda Sorority, Inc., the education award from North County Churches Uniting for Racial Harmony and Justice, the Ida B. Wells Risk Taker Award from the National Alliance of Black School Educators, the Top Ladies of Distinction 2014 Women in Leadership Orchid Award, and the Outstanding Administrator Award for the 7th Congressional District of Illinois. In addition to these accomplishments, Dr. Collins-Hart serves as a member of the Missouri Department of Elementary and Secondary Education Commissioner’s Advisory Council. She is also a member of the board of directors for the Greater North County Chamber of Commerce, Valley Industries, Christian Hospital, and North County Incorporated.
The Convention Preview... You won’t want to miss these!

**Friday Fun Night at the PTA Convention**

Friday, May 1, 6:00 pm - 8:00 pm

Kick off your convention weekend by having fun with other PTA leaders from across the state of Missouri. Come roll the dice and scream BUNCO! Meet Missouri PTA’s “Alex Trebek” and be ready to answer in the form of a question. There will also be an opportunity to make a “free-will” donation to the Missouri PTA Scholarship Fund which provides educational support to future teachers. If your unit hasn’t donated yet this year here is your chance!

**Bylaws Briefing**

Friday, May 1, 6:00 pm – 8:00 pm

Attend this briefing for a review of the proposed bylaws changes (beginning on page 17 of this document) before they are presented to the 2020 convention delegates. State Bylaws Committee members will provide guidance and answer questions about the proposed business. Take the opportunity to collaborate with others and to prepare amendments to the proposed bylaws.
**Candidate Meet and Greet**

**Friday, May 1, 8:00 pm – 9:30 pm**

Stop by and spend a little time with the candidates who would like to serve our state PTA during the 2020-2022 term. Elections will be held Saturday during the general meeting for the positions of President-Elect, Treasurer, Secretary, Vice President of Communication, Vice President of Field Service, Vice President of Legislation & Advocacy, Vice President of Membership, and Vice President of Programs.

---

**The following individuals have been nominated for office for the 2020-2022 term of Missouri PTA.**

<table>
<thead>
<tr>
<th>Position</th>
<th>Nominee</th>
</tr>
</thead>
<tbody>
<tr>
<td>President-Elect</td>
<td>Christine Kent</td>
</tr>
<tr>
<td>Vice-President and Director of Legislation and Advocacy</td>
<td>Paula McKinney</td>
</tr>
<tr>
<td>Vice-President and Director of Membership Services</td>
<td>Steven Cook</td>
</tr>
<tr>
<td>Vice-President and Director of Field Services</td>
<td>OPEN</td>
</tr>
<tr>
<td>Vice-President and Director of Programs</td>
<td>Angie Warner</td>
</tr>
<tr>
<td>Vice-President and Director of Communications</td>
<td>Kristina Wilmoth</td>
</tr>
<tr>
<td>Secretary</td>
<td>Stefanie Adair</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Sarah Day</td>
</tr>
</tbody>
</table>

---

**General Meetings & Brunch**

**Saturday May 2, 10:30 – Noon**

**Sunday, May 3, 9:45 – 11:15 am**

Every unit and council are required to hold an annual meeting and so is Missouri PTA. During this time, we conduct the business that must be accomplished before the general membership. Amendments to our bylaws will be considered as well as the election and installation ceremony will be held for our next officer term. During this time, we will also honor our unit and council winners.

- Outstanding Newsletter & Website Awards
- Health/Wellness & Safety Awards
- Parent Education and Involvement Awards
- Phoebe Apperson Hearst Scholarship Award
**Missouri PTA 104th Annual State Convention**

### 2020 Membership Awards

This year’s membership theme has been “Improve Your Vision, Join PTA”. During convention, we are excited to celebrate our units that have earned membership awards this year. Has your unit increased their membership? Do you have 100% Faculty memberships? There are numerous awards that you can earn. You can find details about these awards at [www.mopta.org](http://www.mopta.org). Remember that the deadline for submitting for awards is March 1st.

### Awards Dinner

**Saturday May 2, 6:45 pm – 8:30 pm**

Training and experience are key to helping PTA volunteers develop their advocacy and leadership skills. The awards dinner is our opportunity to show our appreciation for individuals, units and councils that have reached these PTA achievements that are key to success. Please help us celebrate the recipients of these awards.

- Leaders Project
- Advanced Leaders Project
- AtLaw Award for Individual, Unit and Council

### Show Me PTA Annual Meeting

**Saturday May 2, 9:00 pm**

Show Me State PTA is your statewide PTA unit. Membership is open to ANYONE wanting to show their support for the children of Missouri. Your Show Me State PTA membership also entitles you to all National PTA benefits. We meet once a year during the Missouri State PTA Convention. Join us for the 2020 Annual Meeting. Annual reports will be presented, and memberships will be sold. We will take care of important business and pass the gavel, but most of all we will be having some fun and renewing friendships.

You are invited to become a member of your statewide PTA Unit by sending $10.00 to the Show Me State PTA c/o Missouri PTA, 2101 Burlington Street, Columbia, MO 65202. The membership form is on our website, [www.mopta.org](http://www.mopta.org).
Missouri PTA 104th Annual State Convention

Reflections Showcase
Sunday May 3, 2:00 – 4:00 pm
Missouri PTA recognizes state level winners by honoring them at the annual student showcase. This year’s event featuring the theme, Look Within, will be held Sunday afternoon following the close of our state convention. All student winners and their families are invited to attend. Last year we had almost 300 people in attendance. Delegates are invited to attend and help us celebrate the accomplishments of students from across Missouri.

Volunteers Needed!
Working on your Missouri PTA Leaders Project or wanting to start one at convention? If you are planning to attend the 2020 convention, and would like to complete that line for your Leaders Project, why not volunteer at convention? There are volunteering opportunities available throughout convention and during the Reflections Showcase. We can use your help and you can gain some great experience. Those wishing to volunteer should reach out to Sarah Day, Vice President of Programs at sarahd@mopta.org. The first 10 volunteers will receive a FREE Convention T-Shirt!

Convention T-Shirt
Pre-order your official convention T-shirt when you register.
Sizes Small - XL are $10
Sizes 2XL – 4XL are $12.
Shirts are graphite grey.
See picture for details.
On site purchase will not be available.
2020 Convention Service Project
Hazelwood PTA Council Food 4 Thought Program

Food 4 Thought was launched by the Hazelwood PTA Council in January, 2014 to aid HSD students and families in need. Statistics show that food insecurity contributes to a students’ poor academic performance. The USDA defines food insecure as “household or individual condition of limited or uncertain access to adequate food”.

The District houses four closets, one at each of the High Schools (Central, East & West), and one at the Opportunity Center. Assistance is available to ALL 33 schools in the District. Students and families in need are identified by District staff (i.e., social worker, teacher, cafeteria staff, etc.), and items are distributed by the social workers. Food 4 Thought is operated by 100% donations, and has no paid employees or expenses, so 100% of what you donate is able to go directly to stock the closets.

Please help us say Thank You to our host city!
Start collecting now and bring your items to Convention for The PTA Food 4 Thought program.
All items should be microwavable / individually packed.
No frozen or refrigerated items * No cans or glass please!
Cash donations accepted. Checks payable to the Hazelwood PTA Council.
Here are a few of the suggested items or check out the complete list.

- Box of instant oatmeal (individual packets)
- Full or mini sized boxes of cereal
- Breakfast bars
- Microwavable Stew, Ravioli, Pasta bowl, Soup (no cans, please)
- Jelly or Jam (plastic jar)
- Peanut Butter (plastic jar OR ‘To Go’ size)
- Tuna or Chicken pouches
- Pop Tarts/Granola Bars/Luna Bars
- Paper Plates, Bowls
- Microwavable macaroni & cheese bowls
- Hand sanitizer, Wipes
- Pasta sides, Ramen Noodle Bowls
- Rice Krispy Treats
- Fruit Snacks
- Forks, Spoons, Napkins
- Libby’s microwaveable vegetables (green beans, sweet corn, sweet peas & diced carrots)
- Bottled water
- Plastic bags
Missouri PTA Annual Convention

Exhibit Hall

The Exhibit Hall offers the opportunity to connect with and learn more about vendors. Goods and services utilized by PTAs will be available to help you enhance your unit’s productivity, including fundraising opportunities, school services, academic enrichment, cultural arts experiences, educational seminars and information, student health, wellness and safety information.

Hours Open:
Saturday, May 2
1-4:00 p.m.

Test Your PTA Vision
Getting your PTA Vision checked annually is the best way to insure you are a "healthy" PTA leader. The Missouri PTA state convention is the best place to have your annual checkup. Your eye chart will be waiting for you at the registration table. Complete this special bingo and be entered into a fabulous drawing. We can't wait to help you chart your success and make sure your PTA Vision is 2020!
Silent Auction Benefitting the Missouri PTA Scholarship Fund
Saturday, May 2nd, 1 – 4 pm, Exhibit Hall

Come to convention ready to bid on great auction items, donated by statewide merchants, PTA Units and Councils and members. Items range from gift certificates, themed baskets, collectibles, sports memorabilia, and more. Proceeds go to the Missouri PTA Scholarship Fund, which provides scholarships to college students with intent to become a teacher in a Missouri school. Scholarships are awarded by an application process.

Auction items will be displayed in the Exhibit Hall, Saturday 1-4 pm. Silent bids will be accepted during this time only. Bidding closes at 4:00 pm. The highest bid will be the winner for each item. The winners will be announced during General Session II. They will be asked to pay for and pick up their items at the registration desk before convention concludes at 12:30 p.m. on Sunday, May 3rd.

Missouri PTA cares about quality in education and helping those who want to make a difference in children’s lives through teaching. The Missouri PTA Scholarship fund awards Teacher Education Scholarships for the purpose of educating students of outstanding ability and sincerity of purpose who will enter the teaching profession.

Donations help make the scholarship fund possible each year and help us continue to believe in those that want to help children succeed.

For more information or to donate please email scholarships@mopta.org. We are also accepting donations of auction items.
Missouri PTA 104th Annual State Convention

Proposed Convention Schedule

**Friday, May 1**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:00 pm – 7:30 pm</td>
<td>Registration Open</td>
</tr>
<tr>
<td>6:00 pm – 8:00 pm</td>
<td>Missouri PTA Bylaws Briefing</td>
</tr>
<tr>
<td></td>
<td>PTA Fun Night</td>
</tr>
<tr>
<td>8:00 pm – 9:30 pm</td>
<td>Missouri PTA Officer Candidate Meet &amp; Greet</td>
</tr>
</tbody>
</table>

**Saturday, May 2**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 am – 9:30 am</td>
<td>Registration Open</td>
</tr>
<tr>
<td>7:30 am – 8:00 am</td>
<td>Convention Volunteer Training</td>
</tr>
<tr>
<td>8:00 am – 9:00 am</td>
<td>Workshop Session #1</td>
</tr>
<tr>
<td>9:10 am – 10:10 am</td>
<td>Workshop Session #2</td>
</tr>
<tr>
<td>10:30 am – 12:00 pm</td>
<td>General Meeting I &amp; Recognition Brunch</td>
</tr>
<tr>
<td></td>
<td>(Bylaws Amendments, Elections, Recognition)</td>
</tr>
<tr>
<td>1:00 pm – 4:00 pm</td>
<td>Exhibit Hall Scholarship Silent Basket Auction</td>
</tr>
<tr>
<td>4:10 pm – 5:10 pm</td>
<td>Workshop Session #3</td>
</tr>
<tr>
<td>5:20 pm – 6:20 pm</td>
<td>Workshop Session #4</td>
</tr>
<tr>
<td>6:45 pm – 8:30 pm</td>
<td>Awards Banquet and Keynote Speaker</td>
</tr>
<tr>
<td>9:00 pm – 9:30 pm</td>
<td>Show Me PTA meeting</td>
</tr>
</tbody>
</table>

**Sunday, May 3**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 am – 9:30 am</td>
<td>Workshop Session #5</td>
</tr>
<tr>
<td></td>
<td>(By Demand – Instant Replay of our Top 6 Workshops)</td>
</tr>
<tr>
<td>9:45 am – 11:15 am</td>
<td>General Meeting II &amp; Celebration Brunch</td>
</tr>
<tr>
<td></td>
<td>(Awards, Officer Installation, Drawings, Silent Basket Auction results, Invitation to the 2021 Convention)</td>
</tr>
<tr>
<td>11:30 am – 12:30 pm</td>
<td>Workshop Session #6</td>
</tr>
<tr>
<td>12:45 pm – 1:00 pm</td>
<td>Reflections Showcase Volunteer Training &amp; Set-Up</td>
</tr>
<tr>
<td>1:00 pm – 2:00 pm</td>
<td>Reflections Students Check-In</td>
</tr>
<tr>
<td>2:00 pm – 4:00 pm</td>
<td>Annual Reflections Student Showcase</td>
</tr>
</tbody>
</table>
Convention Workshops

Workshops are an awesome opportunity to learn and network. We hope the workshops we are offering will help you **Improve Your PTA Vision in 2020**. Expand your leadership skills and advocacy knowledge by attending everything from the basics of how to run a PTA to insight on current issues affecting children today.

Delegates for years have requested that the “basics” (Presidents, Treasurer, Membership) be offered more than once during convention so they could have the opportunity to attend more than one. This year during Workshop Session 5, six core workshops will be offered a second time. These **Instant Replays** are designated below with a +.

Workshops that count toward the **Leaders Project** are designated with a ♦. Our **Student Workshops** are geared toward students in 6TH-12TH grade. These are designated with #.

All PTA workshop handouts will be available under the PTA Members Section of the Missouri PTA website for download after convention. This does not include the materials from our outside presenters.

The list of tentative workshops topics includes:

<table>
<thead>
<tr>
<th>Secretary</th>
<th>See Your People Recover from Burnout</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ + Recruit &amp; Retain Volunteers</td>
<td>College Prep</td>
</tr>
<tr>
<td>♦ + Building a Cohesive Team</td>
<td>♦ + President</td>
</tr>
<tr>
<td>Communications</td>
<td>♦ + Membership</td>
</tr>
<tr>
<td>Having Courage to Report Threats</td>
<td>♦ + Treasurer Basics</td>
</tr>
<tr>
<td>♦ Reflections</td>
<td>Missouri After School Program</td>
</tr>
<tr>
<td>♦ Engaging Legislators</td>
<td>♦ Understanding Bylaws</td>
</tr>
<tr>
<td>Awards</td>
<td>♦ Advocacy</td>
</tr>
<tr>
<td>Safe &amp; Sober</td>
<td>Fundraising</td>
</tr>
<tr>
<td>Grants</td>
<td>Nominating Committee</td>
</tr>
<tr>
<td>♦ Presiding</td>
<td>♦ + Diversity</td>
</tr>
<tr>
<td>I AM Noticed</td>
<td>Opening Your Eyes to Grief in Children</td>
</tr>
<tr>
<td>Resume Writing</td>
<td># Social Media Safety</td>
</tr>
<tr>
<td>♦ Board Responsibilities</td>
<td>Why Does Your PTA Need Insurance</td>
</tr>
<tr>
<td># Recognizing Mental Health Issues</td>
<td># Student Rights/Writing Legislators</td>
</tr>
</tbody>
</table>
Convention Pricing:

Adult Delegates:
Early Bird Registration $100.00 – *must register by March 26, 2020 (online or postmark)*
Regular Registration $125.00 – *final deadline April 9, 2020 (online or postmark)*

Student Delegates:
Registration $60.00 – *deadline April 9, 2020 (online or postmark)*
(Please note student delegates must be enrolled in 6th grade or above.)

Convention Pricing Includes:
Meals (Saturday Brunch & Dinner, Sunday Brunch), Keynote Speakers, Workshop Sessions, Access to the General Meetings, Entrance into Exhibit Hall, Friday Fun Night, Admission to the Reflections Showcase and Convention tote bag.

Thinking about becoming a PTA school?
Staff members or school board members from schools or districts that currently do not have a PTA are welcome to attend. Please complete the registration form and become a member of the Show Me PTA or see page 6 for further details on how to join. We will be happy to share with you Why PTA would be a great fit for your school!

Refund Policy – **No refunds will be given after APRIL 16TH.**
In case of emergency, substitutions may be made BEFORE registration has been completed at the convention.

Delegate Registration Checklist

 ✓ Complete the Delegate Registration Form:
   It is located on our website or use this link http://bit.ly/MOPTA2020 . A form must be completed for each attendee your unit or council is sending to convention. Onsite registration is not available.

 ✓ **Registration must be completed by April 9, 2020.**
   You have two ways to choose from to register & pay fees!

<table>
<thead>
<tr>
<th><strong>Online</strong></th>
<th><strong>Print &amp; Mail through Postal Service</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration forms may be completed/submitted online and fees paid with PayPal.</td>
<td>Make checks payable to Missouri PTA. Missouri PTA 2101 Burlington Street Columbia, MO 65202</td>
</tr>
</tbody>
</table>

Click Here to pay with PayPal
Payment must be submitted with your registration form:
- Registration forms received without payment will not be processed until payment is received.

Certifying Convention Delegates:
- Presidents will receive information via email indicating the number of accredited (voting) delegates for your unit as determined per the bylaws. Councils are allowed one voting delegate. For Units, this number is based on the unit’s 2018-2019 total number of memberships.
- Unit/council presidents will receive details regarding the process to certify accredited (voting) delegates which includes completing/submitting the Convention Delegate Certification form.
- All delegates will receive their voting credentials when they register at convention based on this certification form. Please make sure to mark which delegates are to be designated as voting. If there is no designation or certification form on file, the voting delegates will be assigned to individuals in the order they are listed or registered.
- You may send an unlimited number of non-voting delegates to convention.

Missouri PTA will conduct business at the general meetings. Unit and Council delegates will have a vote in these meetings. It is important that delegates attend to take advantage of the learning experiences offered. Your voice is important and you are encouraged to send your entire number of voting delegates plus as many non-voting delegates as desired.

Helpful Hints & Reminders for a Great Convention Experience:
- Share the information in this booklet!
- Verify budget limits for convention expenses.
- Make sure all reimbursement plans are clearly understood by you and your PTA.
- Carefully read and complete all forms.
- Encourage attendance of student PTSA members, teachers, and school administration.
- Make hotel reservations as soon as possible.
- The venue is wheelchair accessible. All convention areas are either on the ground level or accessible by elevator.
- Read the Delegate Action Items (page 17-19) and be prepared to debate and vote.
- Make a commitment to attend the general meeting and participate in the business of Missouri PTA.
- Attend different workshops than others in your unit or council in order to gain the most information to share after convention.
- After convention, report back to your unit and help develop a plan to utilize programs and ideas learned at convention, share materials received at convention with your team.
HOTEL INFORMATION
Make Your Hotel Reservations Early

Missouri State PTA Convention will be held at the
Hilton St. Louis Frontenac
1335 South Lindbergh Blvd
St. Louis, MO  63131

Missouri PTA Room Rate Per Night
Plus Applicable Tax and Fees
Standard King/Double Queen $124
King Jr Suites $139

Reservations can be made by phone or online
Hilton St. Louis Frontenac
314.824.6015
Missouri PTA Group Rate Code:  MOPTA
Click here to BOOK ONLINE

DEADLINE FOR HOTEL RESERVATIONS:
THURSDAY APRIL 9, 2020

You must provide a copy of your PTA’s Missouri Sales Tax Exemption Letter to avoid paying Missouri sales tax. The imprinted name on the check used to pay for your room must be the same as the name stated on the Missouri Tax Exemption Letter. (Other local taxes and charges apply to hotel stay, only the Missouri state sales tax is exempt).
Convention Guidelines

Per Article XI Section 2 of the Missouri PTA Bylaws, accredited delegates to the annual convention of Missouri PTA shall be as follows:

a. For a Missouri PTA unit of ten (10) to fifty (50) members, the president or representative, one (1) additional delegate for fifty-one (51) to one hundred (100) members, and one (1) delegate for each additional fifty-one (51) to one hundred (100) members thereafter;

b. Council presidents or their alternatives, chosen by their councils;

c. Members of the Board of managers, past presidents of the Missouri PTA.

d. Each unit must be current in its dues payment in order to be represented at convention.

Per Article XI Section 5 of the Missouri PTA Bylaws, each accredited delegate shall have one (1) vote.

Per Convention Standing Rules adopted by the Board of Managers on November 9, 2019.

A. Delegates, Credentials and Registration

1. Upon payment of the registration fee and verification of voting status, the delegates will be issued an identification badge, a corresponding voting card and a convention packet.

2. All delegates, members and guests are required to wear official badges in order to gain admittance to business meetings, workshops and exhibit areas.

3. Completed convention registrations are non-transferable. No delegate shall represent more than one PTA unit: no proxies shall be allowed.

B. Appointments, Agenda, Motions, Voting and Microphone Procedures

1. The president shall appoint all committees necessary for the efficient operation of the convention.

2. The chair shall formulate and adjust the agenda as required for the smooth operation of the assembly. Therefore, the printed agenda is for guidance only and shall not be considered either general or special orders.

3. To be recognized by the chair, delegates must go to a microphone, state their name and the name of the local unit or council represented and region; or must state position held on the State Board of Managers.

4. All motions shall be written or typed, complete with identification and signature of the maker, before the maker approaches the microphone.

5. Each delegate may speak only once on any debatable motion and for no longer than two minutes unless requested by the chair to clarify or to answer a question. In such a case two additional minutes will be allowed. The time keeper will signify time remaining as one-minute, one-half minute and time. Speakers will conform to the ruling of the timekeeper. This limit on speeches shall not apply to informational reports given when no motion is pending.

6. When voting, delegates will be asked to show their voting card.

7. During a counted vote, no one may leave or enter the meeting room.

C. Courtesy

1. There shall be NO SMOKING permitted in the Hilton St. Louis Frontenac.

2. There shall be NO USE OF ALCOHOL at any PTA-sponsored function.

3. All cell phones and other electronic devices shall be SILENCED during the General Meetings and workshops.
Delegate Action Items

The following Missouri PTA Proposed Bylaws Amendments will be discussed and voted on during General Meeting I.

1. Amend Article IX Officers, Section 1 by striking out in the first sentence the word “five” and insert in its place “four.”

<table>
<thead>
<tr>
<th>Current Wording</th>
<th>Proposed Wording</th>
<th>If Adopted it will read</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 1. Elected Officers. The elected officers of the Missouri PTA shall be a president, a president-elect, five vice presidents, a secretary and a treasurer.</td>
<td>Section 1. Elected Officers. The elected officers of the Missouri PTA shall be a president, a president-elect, <strong>four</strong> vice presidents, a secretary and a treasurer.</td>
<td>Section 1. Elected Officers. The elected officers of the Missouri PTA shall be a president, a president-elect, four vice presidents, a secretary and a treasurer.</td>
</tr>
</tbody>
</table>

**Rationale:** This change reflects the change below to the bylaws.

CONFORMING AMENDMENT:

1A. Amend Article X, Section 5, Paragraph b by striking out numbered items 3 and 4 and inserting in their place the following: “3. A vice president shall be director of membership services and outreach.” and renumbering the remaining paragraphs

<table>
<thead>
<tr>
<th>Current Wording</th>
<th>Proposed Wording</th>
<th>If Adopted it will read</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. A vice president shall be director of the department of membership services.</td>
<td>3. A vice president shall be director of the department of membership services, a vice president shall be director of membership services and outreach.</td>
<td>3. A vice president shall be director of membership services and outreach.</td>
</tr>
<tr>
<td>4. A vice president shall be director of the department of field service.</td>
<td>4. A vice president shall be director of the department of field service.</td>
<td></td>
</tr>
</tbody>
</table>

**Rationale:** To combine the duties of the previous VP of Field Service and VP of Membership Services. There is significant overlapping duties of these positions thereby occasionally causing confusion on which VP is supposed to handle tasks. By combining them we create a clean position that is tasked with the duties as stated in our Standing Rules making us more streamlined board.

**Proviso:** Amendment #1 and 1A shall go into effect with the next election cycle.
2. Amend Article IX Officers, Section 1 by striking out in the last sentence the words “in even numbered years” and insert in their place the word “every three (3) years.”

Rationale: Changing the term to three (3) years allows for the individual in each position the time needed to successfully accomplish multiple goals and tasks. The first year of each term is a learning year then the second year is action year. In a two (2) year term as momentum is building the officer changes. With a three (3) year term the work of the BOM will progress at a much quicker rate having longer terms. This will allow MO PTA to set long term goals more effectively and be able to provide more continuity to our members thereby building stronger relationships with our Units. Furthermore, due to the National PTA dues increase not passing president elects will no longer receive training from National PTA. This extra year as president elect allows for additional training for this officer to be prepared to assume the duty of president.

CONFORMING AMENDMENTS:

2A. Amend Article X, Section 1, in the first sentence by striking out the words, “the odd numbered years” and inserting in their place the words, “the year the year preceding an election year.”

Rationale: To bring this section into conformity with the proposed changed in Article IX, Officer, Section 1 above.
2B. Amend Article X, Section 4, Paragraph C in the last sentence by striking out the words “twenty-two (22)” and inserting in their place the words “thirty (30).”

<table>
<thead>
<tr>
<th>Current Wording</th>
<th>Proposed Wording</th>
<th>If Adopted it will read</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. An officer who has served twenty-two (22) months of a term shall be credited with having served that complete term.</td>
<td>a. An officer who has served twenty-two (22) thirty (30) months of a term shall be credited with having served that complete term.</td>
<td>a. An officer who has thirty (30) months of a term shall be credited with having served that complete term.</td>
</tr>
</tbody>
</table>

Rationale: To provide for the same length of time prior to an election for which an officer can serve without this counting as a full term in office.

3. Amend Article XIV, Executive Committee, Section 1 by striking out Section 1 and inserting in its place the following: “Section 1, Composition. The executive committee shall be composed of the elected officers of this organization of the convention and the events coordinator.”

<table>
<thead>
<tr>
<th>Current Wording</th>
<th>Proposed Wording</th>
<th>If Adopted it will read</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 1, Composition. The executive committee shall be composed of the officers of this organization elected by the voting body of the convention and the events coordinator.</td>
<td>Section 1, Composition. The executive committee shall be composed of the elected officers of this organization elected by the voting body of the convention and the events coordinator.</td>
<td>Section 1, Composition. The executive committee shall be composed of the elected officers of this organization of the convention and the events coordinator.</td>
</tr>
</tbody>
</table>

Rationale: This is a housekeeping amendment. The phrased “elected officers” is clearly defined in Article XIV, Section 1. To introduce a slightly altered term here would create an ambiguity that should not exist in bylaws.

FINAL RESOLUTION:

Resolved, That the Bylaws Chairman be authorized to correct article and section designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the Society in connection with the approval of the bylaws just adopted.

Rationale: This is a housekeeping amendment to ensure our language is cohesive throughout the document.