PTA Awards Workshop

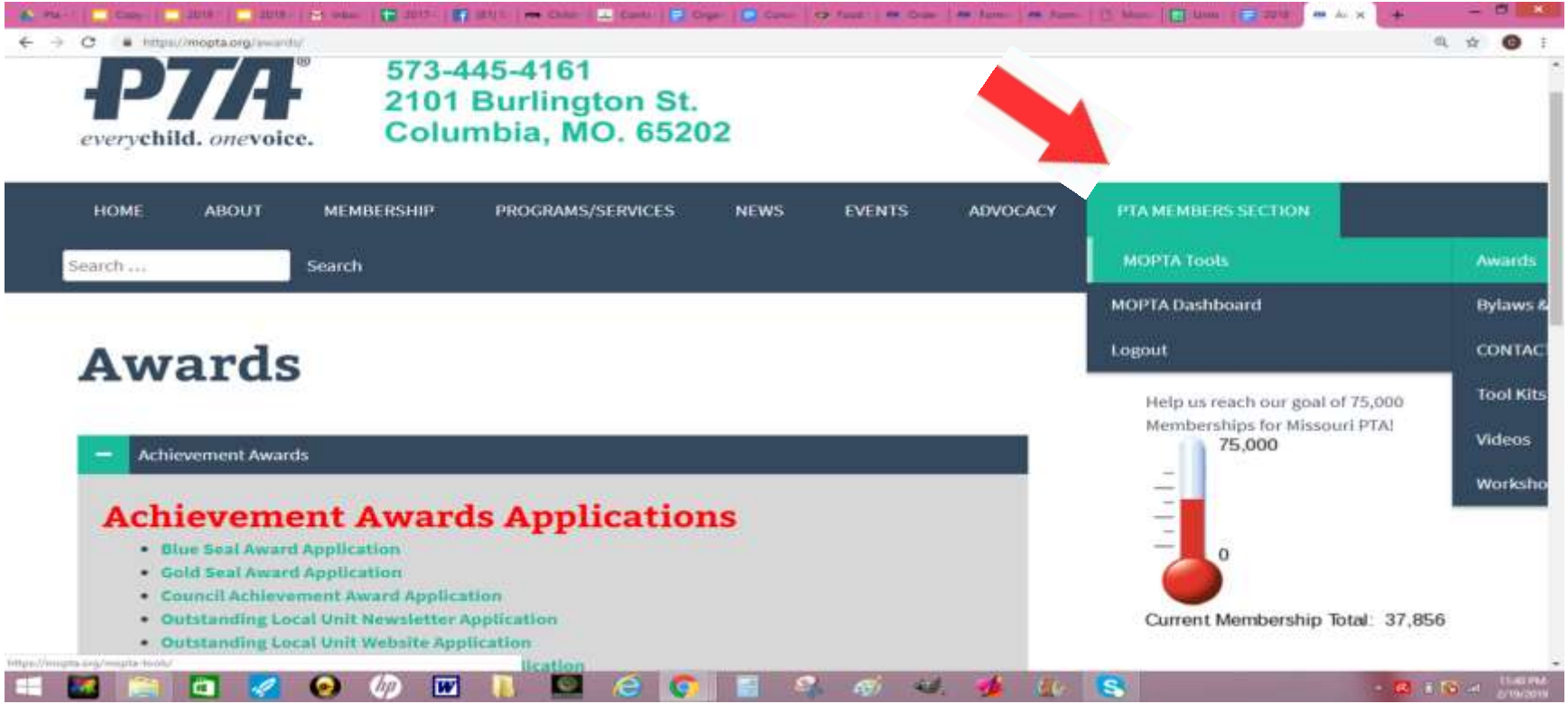
2019 Convention
Springfield, Mo

Let’s start with a few questions

- What Awards are you aware of that are available?
- What are some of the Awards that you currently use for your PTA?
- Did you know there are also Awards for individual PTA members?

Missouri PTA website

www.mopta.org



Individual PTA Awards

https://mopta.org/forms-awards-applications/

HOME ABOUT MEMBERSHIP PROGRAMS/SERVICES NEWS EVENTS ADVOCACY PTA MEMBERS SECTION

Search ... Search

Individual Awards

- Leader's Project Award Application
- Advanced Leader's Project Award Application
- Advocacy Through Legislation Award (AtLAW) Application
- Distinguished Service Award
- Student Safety Award

To access unit award applications, please log in to the PTA Members Section and click on MOPTA Tools.

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Individual Awards

Individual Awards

- Leader's Project Award Application
- Advanced Leader's Project Award Application
- Advocacy Through Legislation Award (AtLAW) Application
- Distinguished Service Award
- Student Safety Award

Advanced Leadership Project Award

National PTA website www.pta.org

Distinguished Service Award

Awarding a Distinguished Service Award is a great way to recognize and honor an extraordinary person for their service and dedication to PTA. This award is a wonderful way to show gratitude and appreciation for a person's devotion to the children and the purposes of PTA.

Fee applied

Missouri PTA Distinguished Service Award

Mail to: Missouri PTA Office, 2101 Burlington Street, Columbia, MO 65202

Awarding a Distinguished Service Award is a great way to recognize and honor an extraordinary person for their service and dedication to PTA. This award is a wonderful way to show gratitude and appreciation for a person's devotion to the children and the purposes of PTA.

The Missouri PTA Distinguished Service Award fee is $50.00 plus shipping and handling. This fee is divided equally between the Missouri PTA Scholarship Fund and the Missouri PTA general fund. The award includes a letter of recognition from the state president, a certificate suitable for framing and a lapel pin.

Please type all the information on the form below. Names should be spelled, as they are to appear on the certificate. Allow two weeks for delivery.

Name of Unit or Council presenting award: _____

City: _____ **Region:** _____

Names(s) and address(es) of honoree(s) must be included to process this award
Please type or print for accuracy.

_____

_____

_____

_____

Date of Presentation: _____

Contact person responsible for order: _____

Address of contact person: _____

_____

Phone number for contact person: _____

(Awards will be mailed to the contact person)

____ Number of awards @ $50.00 (includes lapel pin) $0

Shipping and handling $7.00 $7.00

Additional shipping and handling if applicable* $

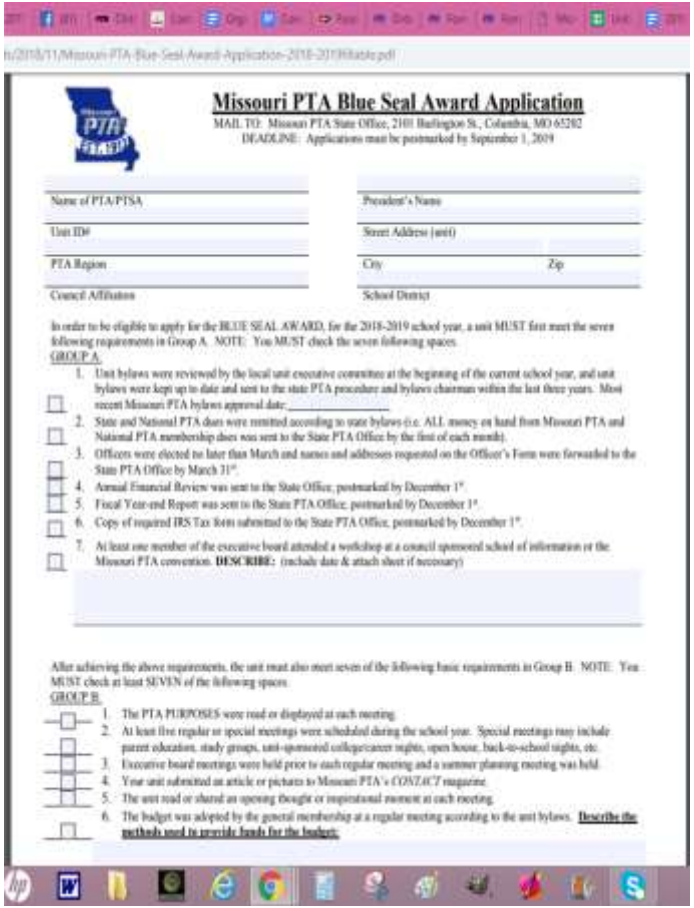
Unit PTA Awards

Blue Seal Award

Unit in Good Standing

- Membership Dues
- Officer Information
- Financial Audit
- Financial Year End Report
- Financial IRS 990 filed
- Bylaws Current

NEW - At least one member attended a workshop at Council SOI or state Convention



Missouri PTA Blue Seal Award Application

MAIL TO: Missouri PTA State Office, 2101 Burlington St., Columbia, MO 65202
DEADLINE: Applications must be postmarked by September 1, 2019

Name of PTA/PTSA
President's Name
Unit ID#
Street Address (unit)
PTA Region
City
Zip
Council Affiliation
School District

In order to be eligible to apply for the BLUE SEAL AWARD, for the 2018-2019 school year, a unit MUST first meet the seven following requirements in Group A. NOTE: You MUST check the seven following spaces.

GROUP A:

1. Unit bylaws were reviewed by the local unit executive committee at the beginning of the current school year, and unit bylaws were kept up to date and sent to the state PTA procedure and bylaws chairman within the last three years. Most recent Missouri PTA bylaws approval date:_____
2. State and National PTA dues were remitted according to state bylaws (i.e. ALL money on hand from Missouri PTA and National PTA membership dues was sent to the State PTA Office by the first of each month).
3. Officers were elected no later than March and names and addresses requested on the Officer's Form were forwarded to the State PTA Office by March 31st.
4. Annual Financial Review was sent to the State Office, postmarked by December 1st.
5. Fiscal Year-end Report was sent to the State PTA Office, postmarked by December 1st.
6. Copy of required IRS Tax form submitted to the State PTA Office, postmarked by December 1st.
7. At least one member of the executive board attended a workshop at a council sponsored school of information or the Missouri PTA convention. **DESCRIBE:** (include date & attach sheet if necessary)

After achieving the above requirements, the unit must also meet seven of the following basic requirements in Group B. NOTE: You MUST check at least SEVEN of the following spaces.

GROUP B:

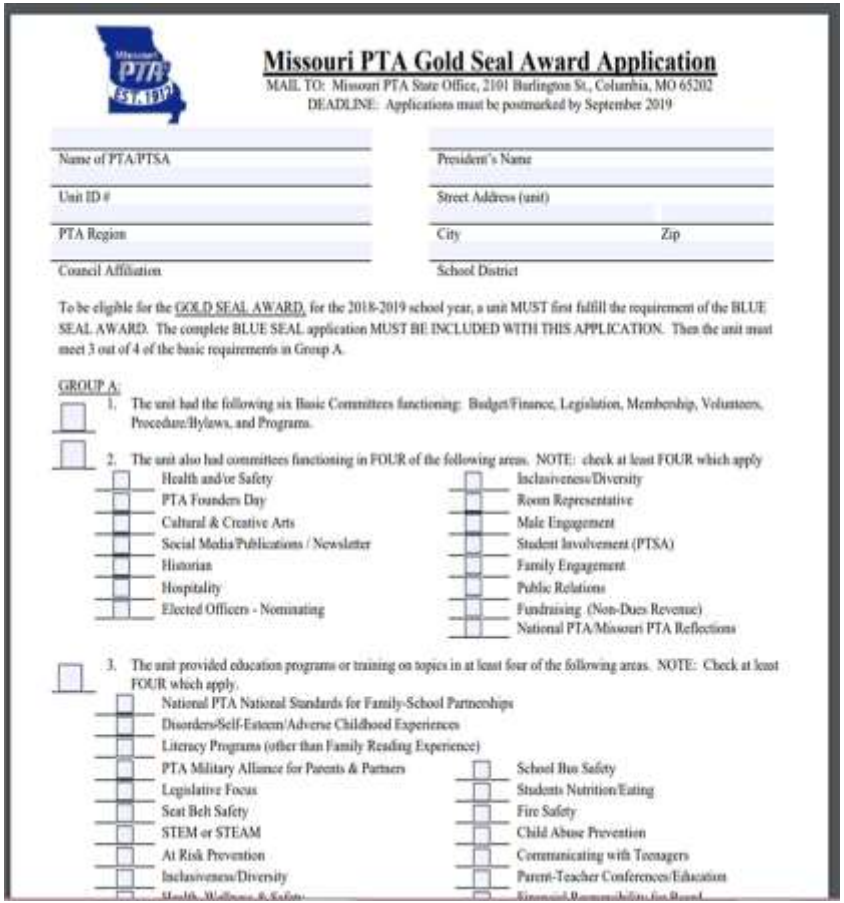
1. The PTA PURPOSES were read or displayed at each meeting.
2. At least five regular or special meetings were scheduled during the school year. Special meetings may include parent education, study groups, unit-sponsored college/career nights, open house, back-to-school nights, etc.
3. Executive board meetings were held prior to each regular meeting and a summer planning meeting was held.
4. Your unit submitted an article or pictures to Missouri PTA's *CONTACT* magazine.
5. The unit read or shared an opening thought or inspirational moment at each meeting.
6. The budget was adopted by the general membership at a regular meeting according to the unit bylaws. **Describe the methods used to provide funds for the budget:**

Gold Seal Award

Beyond Basics

- Committees
- Education Programs
- Community
- Awards
- Grants

NEW - If used on the Blue Seal Award, may not be duplicated



Missouri PTA Gold Seal Award Application

MAIL TO: Missouri PTA State Office, 2101 Burlington St., Columbia, MO 65202
DEADLINE: Applications must be postmarked by September 2019

Name of PTA/PTSA
President's Name
Unit ID #
Street Address (unit)
PTA Region
City
Zip
Council Affiliation
School District

To be eligible for the GOLD SEAL AWARD, for the 2018-2019 school year, a unit MUST first fulfill the requirement of the BLUE SEAL AWARD. The complete BLUE SEAL application MUST BE INCLUDED WITH THIS APPLICATION. Then the unit must meet 3 out of 4 of the basic requirements in Group A.

GROUP A:

1. The unit had the following six Basic Committees functioning: Budget/Finance, Legislation, Membership, Volunteers, Procedure/Bylaws, and Programs.

2. The unit also had committees functioning in FOUR of the following areas. NOTE: check at least FOUR which apply
   - Health and/or Safety
   - PTA Founders Day
   - Cultural & Creative Arts
   - Social Media/Publications / Newsletter
   - Historian
   - Hospitality
   - Elected Officers - Nominating
   - Inclusiveness/Diversity
   - Room Representative
   - Male Engagement
   - Student Involvement (PTSA)
   - Family Engagement
   - Public Relations
   - Fundraising (Non-Dues Revenue)
   - National PTA/Missouri PTA Reflections

3. The unit provided education programs or training on topics in at least four of the following areas. NOTE: Check at least FOUR which apply.
   - National PTA National Standards for Family-School Partnerships
   - Disorders/Self-Esteem/Adverse Childhood Experiences
   - Literacy Programs (other than Family Reading Experience)
   - PTA Military Alliance for Parents & Partners
   - Legislative Focus
   - Seat Belt Safety
   - STEM or STEAM
   - At Risk Prevention
   - Inclusiveness/Diversity
   - School Bus Safety
   - Students Nutrition/Eating
   - Fire Safety
   - Child Abuse Prevention
   - Communicating with Teenagers
   - Parent-Teacher Conferences/Education

Unit Newsletter Award

Basics

- Unit in Good Standing
- PTA pages may be a part of the school newsletter.

Unit Website Award

Missouri PTA Outstanding Unit Newsletter Award

MAIL TO: Missouri PTA, 2101 Burlington St., Columbia, MO 65202
DEADLINE: Application must be postmarked no later than September 1, 2018

Please print or type:

Name of PTA _____

Mailing Address _____

City, State, Zip _____

Region _____ School District _____

PTA President _____

E-mail _____ Phone _____

Editor's Name _____

E-mail _____ Phone _____

Distribution (Check all that apply): ☐ To All Parents ☐ PTA Members Only ☐ Mailed ☐ Sent with child ☐ E-Mail ☐ Other

Frequency (Circle One): ◯ Monthly ◯ Quarterly ◯ Other

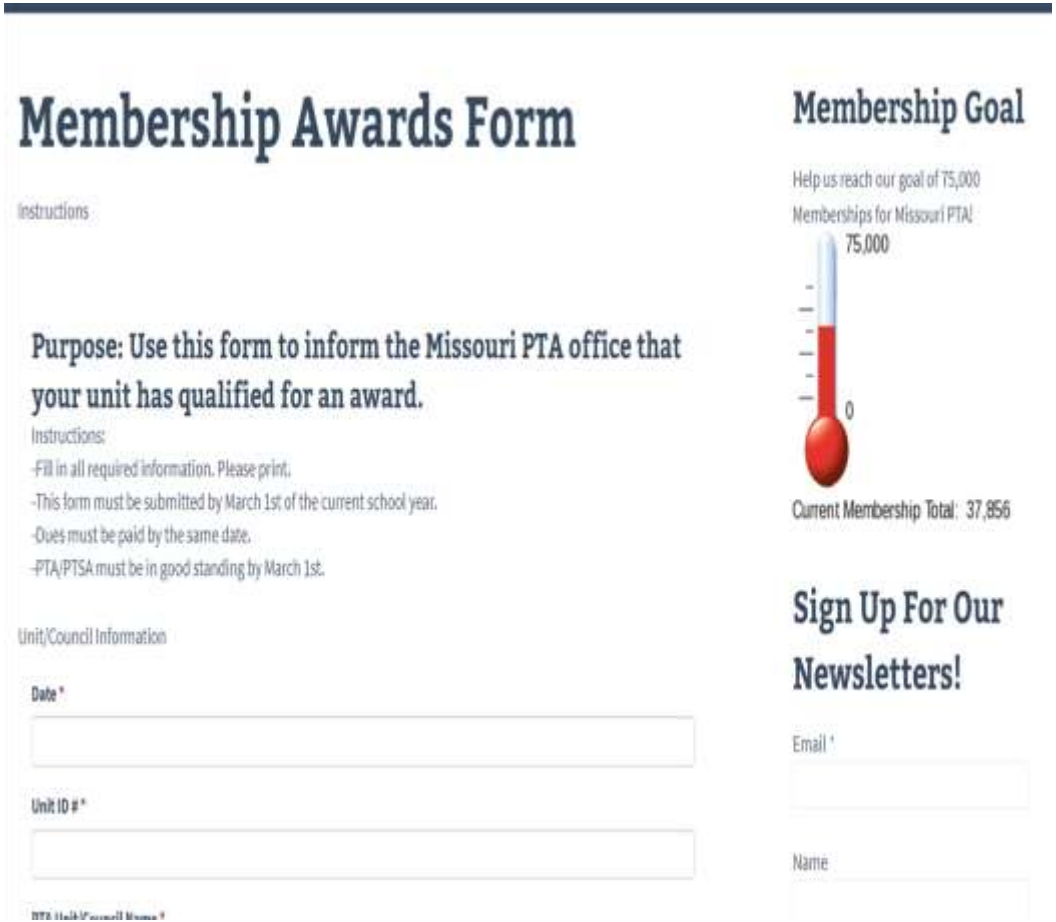
NEWSLETTER AWARD CRITERIA for the 2017-2018 school year:

- PTA pages may be a part of the school newsletter. Other Information is secondary.
- Judging criteria will be on content (unit, state & National PTA information), attractiveness, design and use of graphics
- Includes PTA Officer(s) contact information.
- At least three different newsletters from the current year should be submitted with this form.
- Entries must be identical to those distributed to readers.
- Entering units must be a PTA/PTSA units in good standing:

Bylaws approval date: _____
Unit Annual Financial Review, fiscal year-end report and required IRS tax form submitted to state office by December 1st _____
Officers Form submitted to state office by March 31st _____
Council: Council fee submitted to state office by December 1st _____

To name a few Unit Membership Awards:

- Early Bird Award - First dues payment mailed by August 31st
- 100% Faculty Award - All full time Certified Staff are paid members
- Student Membership Award - 20% increase over previous year of student memberships
- Business Partnership Award - 20% increase over previous year of business memberships



Membership Awards Form

Instructions

Purpose: Use this form to inform the Missouri PTA office that your unit has qualified for an award.

Instructions:

-Fill in all required information. Please print.

-This form must be submitted by March 1st of the current school year.

-Dues must be paid by the same date.

-PTA/PTSA must be in good standing by March 1st.

Unit/Council Information

Date *

Unit ID # *

Membership Goal

Help us reach our goal of 75,000 Memberships for Missouri PTA!

Current Membership Total: 37,856

Sign Up For Our Newsletters!

Email *

Name

Council PTA Awards

Council Achievement Award

Council in Good Standing

- Bylaws Current
- Service Fees paid
- Officer Information
- Financial Audit
- Financial Year End Report
- Financial IRS 990 filed

Pay close attention to due dates

Missouri PTA Council Achievement Award Application

MAIL TO: Missouri PTA State Office, 2101 Burlington St., Columbia, MO 65202
DEADLINE: Applications must be postmarked by September 1, 2019

Name of PTA Council/Type

President's Name

County # of Units

Street Address (unit)

PTA Region City Zip

In order to be eligible to apply for the COUNCIL ACHIEVEMENT AWARD, for the 2018-2019 school year, a council MUST first meet the six following requirements in Group A. NOTE: You MUST check the six following spaces.

GROUP A

1. Council bylaws were reviewed by the executive committee EARLY in the year; bylaws were kept up-to-date and sent to the State PTA Office within the last three years. Missouri PTA bylaws approval date:_____
2. Council Service Fee of $25 was paid to Missouri PTA by December 1st.
3. Officers were elected no later than March and names and addresses of the President and Treasurer were sent to the State PTA Office by March 31st.
4. Annual Financial Review was sent to the State PTA Office, postmarked by December 1st.
5. Councils Fiscal Year-End Report was sent to the State PTA Office, postmarked by December 1st.
6. A copy of Council's required IRS Tax form was sent to the State PTA Office, postmarked by December 1st.

After achieving the above requirements, the Council MUST meet ALL 14 of the basic requirements listed in GROUP B. NOTE All 14 spaces must be checked.

GROUP B

1. The Council has a minimum of four meetings per year.
2. The Council has a minimum of four Board of Directors meetings per year, as well as a planning meeting.
3. The PTA Purposes were read or displayed at each meeting.
4. An opening thought or inspirational moment was included a teach meeting.
5. The budget was adopted by the Council at a regular meeting prior to October 1, 2018 and in accordance with the council bylaws.

Council Newsletter Award

Council Website Award

Council Achievement Award

Beyond Good Standing

- Training
- Programs
- Awards

10. A current list of member units with up-to-date changes of the unit's president's names and addresses were sent to the State PTA Office as needed.
11. Each officer and chairman maintained a current procedure file and passed it on to his/her successor.
12. The Council published an annual listing of all scheduled meetings for the year, with dates and topics, names/addresses/phone numbers of council officers and chairpersons, etc.
13. A regular newsletter was distributed to all its member units and council delegates.

After achieving the requirements in GROUP A & B, a Council must also meet SEVEN of the following requirements in GROUP C.

GROUP C

1. An officer submitted an article to Missouri PTA's *CONTACT* magazine.
2. The Council had a PTA Founders Day observance.
3. Representatives of the council attended Leaders Training, State PTA Convention, or National PTA Convention during the current school year.
4. The Council was represented at other state or regional meetings/workshops.
5. A contribution was sent to the Missouri PTA Scholarship Fund postmarked by April 1, 2019.
6. A contribution was sent to the Missouri PTA Building Fund postmarked by April 1, 2019.
7. The council presented a Missouri PTA Distinguished Service Award or National PTA Achievement Award during the current school year.
8. PTA Publications were displayed/highlighted at each meeting.
9. The Council organized or helped organize a new unit(s); give name(s) and location(s).
10. A Founders Day contribution was sent to the State PTA office postmarked by April 1, 2019.
11. The Council hosted a Missouri PTA Legislative Town Hall Meeting; give date and location
12. The Council qualified to receive one of the following membership awards:
    Oak Leaf Certificate Exclusive 100 Award Golden Gavel Award
13. The council applied for the Outstanding Council Newsletter Award or the Outstanding Council Website Award.
14. The Council applied for at least one of the following Missouri PTA Awards.
    - Parent Education & Engagement Award
    - Health & Safety Education Award
    - Advocacy through Legislation Award (AtLAW)
    - Student Safety Award

Council Membership Awards

- Bronze
- Silver
- Gold
- Platinum

Membership Awards Form

Instructions

Purpose: Use this form to inform the Missouri PTA office that your unit has qualified for an award.

Instructions:

-Fill in all required information. Please print.

-This form must be submitted by March 1st of the current school year.

-Dues must be paid by the same date.

-PTA/PTSA must be in good standing by March 1st.

Unit/Council Information

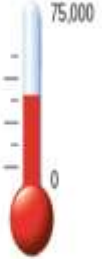
Date *

Unit ID # *

PTA Unit/Council Name *

Membership Goal

Help us reach our goal of 75,000 Memberships for Missouri PTA!



Current Membership Total: 37,856

Sign Up For Our Newsletters!

Email *

Name

Thank you,
for all that you do!