

National Association of Parliamentarians  
Jacomino Unit Presents -

## “Building a Better Meeting”

Basics of Presiding  
Minutes, What Happened?  
Used and Abused Motions

**Saturday**  
**October 15,**  
**2016**

*All topics will be presented by Professional Registered Parliamentarians, experts in their field.*

Q & A session will follow. Learn how to become a member!

Tickets are available for \$30.00 ~ Continental breakfast & all workshop materials included.

Hilton Garden Inn

19677 East Jackson Drive  
Independence, MO 64057

Time: 9:00am to Noon

**Deadline for Registration:**  
**October 1, 2016**

Please make checks payable to: Jacomino Unit (**payment due by October 1, 2016**)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_

Unit/Club/  
Organization \_\_\_\_\_ E-MAIL \_\_\_\_\_

**Mail your check & registration form to:**

Diane Martin, Unit Treasurer  
16405 E. Cogan Dr.  
Independence, MO 64055

This Unit is a division of the National Association of Parliamentarians® & an affiliate of the MO State Association of Parliamentarians.